



2018 Fall Adult Education Course Schedule

Welding I: Introduction to Welding (40 hrs.)	September 11, 2018 thru October 16, 2018	Tuesdays & Thursdays	5:00pm-9:00pm	\$400.00
Welding II: Intermediate Welding (40 hrs.)	October 23, 2018 thru November 27, 2018	Tuesdays & Thursdays	5:00pm-9:00pm	\$400.00
Introduction to Microsoft Excel (6 hrs.)	September 11 & 13, 2018 Or October 9 & 11, 2018	Tuesday & Thursday	5:30pm-8:30pm	\$149.00
Advanced Microsoft Excel (6 hrs.)	November 6 & 8, 2018	Tuesday & Thursday	5:30pm-8:30pm	\$129.00
Microsoft Word (6 hrs.)	October 23 & 25, 2018	Tuesday & Thursday	5:30pm-8:30pm	\$129.00
PENNDOT® Safety Inspection Certification Course (17 hrs.)	September 10, 11, 13, & 15, 2018 Or November 12, 13, 15, & 17, 2018	Monday, Tuesday, Thursday & Saturday	5:00pm-9:00pm & 7:00am-Noon	\$159.00
Basic Blueprint Reading (12 hrs.)	October 2, 4, & 9, 2018	Tuesdays & Thursdays	5:00pm-9:00pm	\$129.00
CPR/AED Heart Saver® (4 hrs.)	September 26, 2018 Or November 7, 2018	Wednesday	5:00pm-9:00pm	\$65.00
ServSafe® Manager's Course (9 hrs.)	October 8, 9, & 15, 2018	Mondays & Tuesdays	4:30pm-7:30pm	\$179.00
Basic Computer Usage (8 hrs.)	September 17 & 19, 2018 Or November 5 & 7, 2018	Monday & Wednesday	5:00pm-9:00pm	\$89.00
Digital Media Basics (8 hrs.)	October 1 & 3, 2018	Monday & Wednesday	5:00pm-9:00pm	\$89.00
Graphic & Web Design Basics (12 hrs.)	October 22, 24, & 29, 2018	Mondays & Wednesdays	5:00pm-9:00pm	\$129.00
Wilton® Cake Decorating I (7.5 hrs.)	September 17, 24, & 27, 2018	Mondays & Thursdays	5:30pm-8:00pm	\$70.00
Wilton® Cake Decorating II (7.5 hrs.)	October 22, 25, & 29, 2018	Mondays & Thursdays	5:30pm-8:00pm	\$70.00
Wilton® Cake Decorating III (7.5 hrs.)	November 12, 15, & 19, 2018	Mondays & Thursdays	5:30pm-8:00pm	\$70.00
Basics of Chocolate Candy Making (3 hrs.)	October 15, 2018	Monday	5:30pm-8:30pm	\$55.00



Adult Education Department
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or email

To learn more, visit us online at www.jefftech.info

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