



COLNEY HEATH PARISH COUNCIL

ASSISTANT TO THE CLERK

(PART-TIME)

Part-time 12-15 hours per week including some evening work - inclusive salary pro rata £20,163 to £22,198

The Parish Council is seeking suitably skilled, highly organised, committed, flexible and personable applicants to undertake successfully this new administrative role to support the Clerk.

For recruitment pack and application form please e-mail Clive Payne, CP Associates at clivep@cpassociates.co.uk or text or call on 07970 381592

Closing date for applications is Monday 14th October 2019

Colney Heath Parish Council is an Equal Opportunity Employer and welcomes applications from all sections of the community